

Teaching Assistant - Appointed Position or Volunteer.

Role: To provide advice, care and guidance to children and young people who are experiencing barriers to learning and participation.
To enhance individual learning, raise aspirations and help students to reach their potential.
To provide learning support to students in the classroom and in small groups.

Salary: Kent Range 3 or 4 depending on experience.
Term Time Only at 25 hours per week to be prorated

Reports to: SENCO

Main Duties and Responsibilities:

- Provide particular and skilled support to a range of students across the curriculum within a designated caseload.
- Work with and have accountability for students' individual learning and progress, within a caseload.
- Implement planned learning activities/teaching programmes as agreed with appropriate teaching staff and other relevant personnel, adapting and adjusting activities as appropriate.
- Effectively manage students' learning and behaviour to ensure that individual targets and deadlines are met.
- Facilitate sharing of relevant information with each student, their carers and appropriate teaching and support staff within the Academy.
- Evaluate interventions for each student in collaboration with the SENCO.
- Provide reports on students within the caseload.
- Utilise relevant student data to monitor and track student progress, including action plans, progress reports and additional needs to ensure that students remain on track, meet deadlines and targets and achieve their potential.
- Plan and prepare differentiated resources/learning methods which will remove barriers for students within a caseload in liaison with relevant teaching staff.

<u>Person specification</u>				
Key Responsibilities	Teaching Assistant at DCCA		Volunteer	
	Essential	Desirable	Essential	Desirable
Develop supportive mentoring relationships through one to one and group work.	✓		✓	
Support learning, participation and social inclusion.	✓		✓	
Meet standards applicable to Teaching Assistants.	✓			
Develop effective working relationships with teaching and non teaching colleagues.	✓		✓	
To work as directed by the SENCO	✓			
Providing positive role models for young people.	✓		✓	
Qualifications/Experience	Essential	Desirable	Essential	Desirable
Enhanced CRB check.	✓		✓	
Good standard of literacy and numeracy.	A*-C GCSE in Maths and English	A Level or Degree	Proven functional levels of literacy and numeracy.	A*-C GCSE Maths and English or higher level qualifications.
Understanding of a range of Additional Educational Needs.		✓		✓

Aspiration for young people and a desire to see them achieve.	✓	Prior experience of working with young people in a professional context or a desire to pursue a career working with young people.	✓	Prior experience of working with young people in a professional context or a desire to pursue a career working with young people
Leading the learning of individual students / small groups.	✓		✓	